



Willow International Academy

Behaviour Policy

Statement:

Willow International Academy recognises that it is necessary to have appropriate levels of sanction in place to help the students achieve expected standards of behaviour within the school environment.

Sanctions are necessary to provide a safe learning environment for all students and to prevent any student from disrupting the education and learning opportunities of other students.

All incidents of inappropriate behavior that appear to breach any of our school rules, will be investigated and documented and a report held on the student's personal file.

Sanctions are detailed in this document and as can be seen, will be escalated as necessary, should levels of behavior not improve.

Parents will ALWAYS be contacted regarding any infringements of the expected standards of work and behavior before disciplinary action is taken.

Statement with regard to bullying:

Bullying is behavior of an individual or group, usually repeated over time, that intentionally hurts another individual or group either physically or emotionally. Bullying can take many different forms but absolutely NO form of bullying will be tolerated at Willow International Academy.

If you have any query regarding the Disciplinary Policy, please do not hesitate to contact the headteacher.

Level 1

Sanctions for Level 1 infringements to this policy are as follows:

Letter home, telephone call to parent/carer, detention, missing part or all of break, carrying out a specific task set by the teacher.

Level 1 infringements include the following:

1. Students must be on time to class at 09.00 am.
2. Students must bring the correct books and equipment to all lessons.
3. Students must complete all homework tasks on time.
4. Students must behave appropriately in and around the school premises. Students must not show inappropriate affection to other students in front of other students, staff, parents or visitors to the school.

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5. Students must not disrupt lessons or prevent the other students from learning.
6. Swearing and inappropriate language is NOT acceptable. Students should always be polite and courteous to staff, students and visitors.
7. No eating or drinking allowed in class unless specific permission has been given by the teacher.
8. No chewing gum is allowed in school.
9. Students must respect school property and not drop litter or deface school property including desks.
10. Students can only wear discreet make-up and jewelry.

Level 2

Sanctions for Level 2 infringements to this policy are as follows:

Letter home, telephone call to parents/carers, detention, missing part or all of break, internal report for +/- 5 days, internal suspension +/- 3 days.

Level 2 infringements include the following:

1. Students must not use school ICT equipment unless they have been given specific permission to do so, they must not change any settings on said equipment, damage it or break it.
2. Students must not absent themselves from class without permission from a teacher.

Level 3

Sanctions for level 3 infringements to this policy are as follows:

Detention, meeting with parents/carers, internal report for +/- 5 days, internal suspension +/- 5 days and or exclusion.

Level 3 infringements include the following:

1. Students must not bring alcohol, cigarettes, drugs or weapons into school.
2. Violent behavior towards any member of staff or student will not be tolerated at any time.
3. Theft or deliberate vandalism of school property or property belonging to another student or member of staff.
4. Harassment, racist, sexist and homophobic comments will not be tolerated.
5. Mobile phones and or any electronic devices such as iPads/iPods are not allowed during lessons unless at the discretion of the teacher. Any device being used without authorization will be confiscated and await collection from the office at the end of the day.
6. Persistent behaviour problems/not respecting teacher instructions and or direction, swearing.
7. After two suspensions then expulsion follows (WIA exclusion Policy - refers).